Superhuman Setup Guide for Microsoft Admins

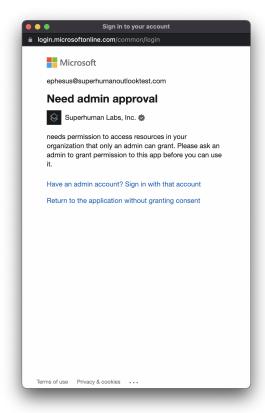
Providing Admin Consent

Restricting Access to a Select Group of Users

Configuring Conditional Access Policies

Providing Admin Consent

Some tenants are configured to allow non-admin users to provide consent for apps they want to use while other tenants may require an admin to provide consent. When admin consent is required but not yet provided, users will see an error like this when trying to access Superhuman:

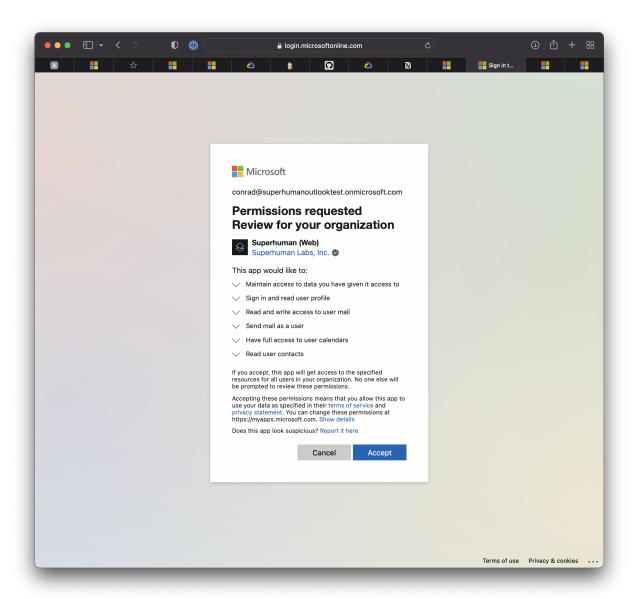


To give all users in the tenant access to Superhuman, an admin must approve each of Superhuman's six applications, by visiting each of these links in turn and clicking "Accept":

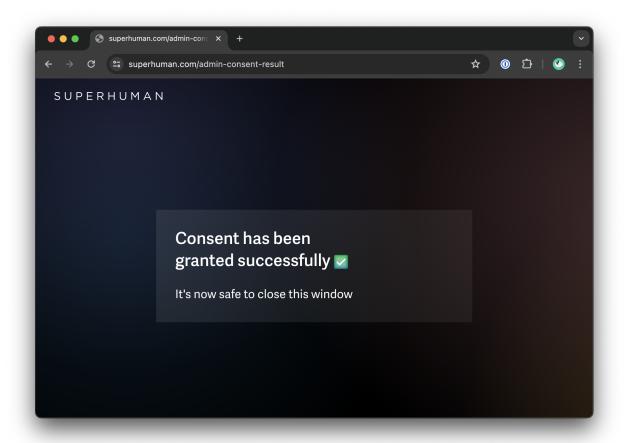
• (Web) https://login.microsoftonline.com/common/adminconsent?client_id=d8404a9f-e18c-4e79-af6f-fecc33a50f8f&redirect_uri=https%3A%2F%2Fsuperhuman.com%2Fadminconsent-result

- (Desktop) https://login.microsoftonline.com/common/adminconsent?client_id=9f617656-9d66-4de9-8323-4b4adea3fd02&redirect_uri=https%3A%2F%2Fsuperhuman.com%2Fadminconsent-result
- (Phone) https%3A%2F%2Fsuperhuman.com%2Fadminconsent-result
- (iPad) https://login.microsoftonline.com/common/adminconsent?client_id=eb191991-4879-4037-b7fe-6d680ceb6953&redirect_uri=https%3A%2F%2Fsuperhuman.com%2Fadminconsent-result
- (Backend) https://login.microsoftonline.com/common/adminconsent?client_id=587a9fb2-5fd8-4b3a-9751-249c07554218&redirect_uri=https%3A%2F%2Fsuperhuman.com%2Fadmin-consent-result
- (Members and Admin page) <a href="https://login.microsoftonline.com/common/adminconsent?client_id=c025cbf5-f77d-47f5-8c47-7e740cf01726&redirect_uri=https%3A%2F%2Fsuperhuman.com%2Fadmin-consent-result
 - This is needed for invite functionality to work properly and is also used for Admins to
 control membership and see billing info. It is also used to access the page to allow
 members to customize their sidebar. It is not strictly necessary for core Superhuman
 functions.

Each link will show a page like this:

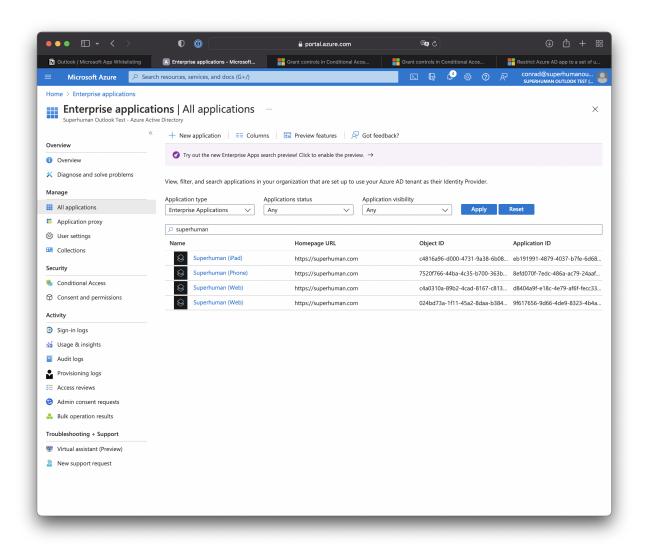


After clicking accept you will see a page like this:



For further confirmation, you can visit the Enterprise Applications page in the Microsoft Entra ID (formerly Azure AD) portal:

https://portal.azure.com/#blade/Microsoft_AAD_IAM/StartboardApplicationsMenuBlade/AllApps, and you will see the Superhuman apps listed:



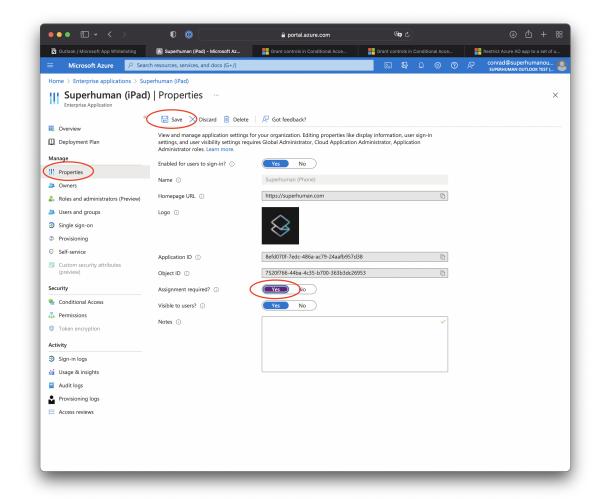
For further support please reach out to hello@superhuman.com, and we'll help you get this set up.

Restricting Access to a Select Group of Users

If you want to restrict access to Superhuman to a small set of users, you can as follows:

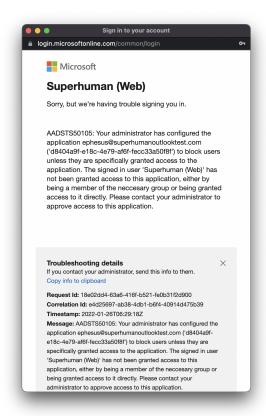
- On the Azure groups page: https://portal.azure.com/#blade/Microsoft_AAD_IAM/GroupsManagementMenuBlade/AllGroups
 - Create a group called "Superhuman Users", and add members to it.
 - (NOTE: members must be assigned directly to the group, you cannot add groups to the group)
- On the Azure Enterprise applications page: <u>https://portal.azure.com/#blade/Microsoft_AAD_IAM/StartboardApplicationsMenuBlade/AllApps</u>

- For each of "Superhuman (Desktop)", "Superhuman (Web)", "Superhuman (Phone)",
 "Superhuman (iPad)", "Superhuman (Backend)", and "Superhuman (Admin)"
 - Click on the name of the enterprise app
 - In the sidebar, click "Properties", and then toggle "Assignment required?" to "Yes", then click "Save"



 Then click on "Users and Groups", and then "Add User/Group", and add the group you created. Then click "Assign"

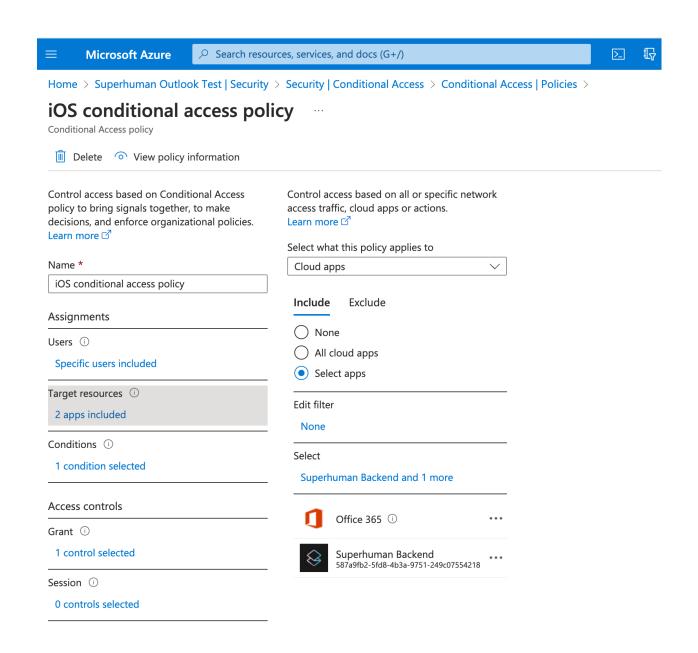
NOTE: if you don't follow these instructions for each of the six apps, then your users will see an error message like this:



Configuring Conditional Access Policies

If your tenant uses <u>Conditional Access</u> to control access to data, you can review the configuration to ensure the smoothest Superhuman experience for your users.

The data that Superhuman accesses falls under the umbrella of "Office 365". For the best sign-in experience, ensure that any conditional access policy that applies to Office 365 also applies to Superhuman Backend (ID: 587a9fb2-5fd8-4b3a-9751-249c07554218):





Adding Superhuman Backend makes it so that Microsoft knows to evaluate the conditional access policy right away during sign in. If only Office 365 is listed, the initial sign-in attempt can fail to evaluate the policy and result in the Superhuman app needing to prompt the user for access a second time during the sign in flow.

Note that not all types of Conditional Access are supported at this time. For example, Intune app protection policies are not supported.

| For further support please reach out to hello@superhuman.com , and we'll help you get this set up. |
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